

Pudsey Primrose Hill Nursery 2024



Together we can make a difference



Mrs Alderson
Nursery Teacher
Assistant Head &
Strategic Lead for EYFS



Mrs Ashcroft
Nursery Teacher



Miss Millard
Assistant Teacher



Mrs Hustwick
Assistant Teacher



Mrs Pritchard
Assistant Teacher



Miss Dimotsis
Assistant Teacher

Welcome to Primrose Hill Nursery. We are looking forward to working with you to support your child's learning journey, across the curriculum.

All nursery staff work with all children to teach, support and challenge them in their learning. Every child is also part of a key worker group. During key worker group time, children's interests are followed, stories shared and children are encouraged to talk about their interests and experiences. Children's key workers are confirmed when children begin attending nursery. Parents/carers can of course speak with any of the team about their child's learning adventures and development. The nursery teachers lead the team and are responsible for planning next step learning challenges, linked to assessments of their knowledge and skills. We work closely with parents and carers to ensure information is shared about children's development, throughout the year.

Nursery Session Times - we offer a flexible start in a morning between 8.30-8.40am

Morning Session: 8.30am – 11.30am

Lunchtime: 11.30am-12.30pm;

Afternoon session: 12.30pm-3.30pm.

When children arrive at the nursery entrance, staff are ready to support them with saying goodbye to their family member. We welcome family members into nursery to support their child with settling into play. We also recognise children are unique and may benefit from different approaches at the start of the session. Together we will develop a drop off routine which works for each individual child by working closely with families, to support every child in settling into the routine of nursery. Forming strong relationships with staff and children is a key area of focus.

As children enter areas of provision inside and outdoors, staff support their play and interactions with other children.

We work flexibly with families to ensure the pace of children starting nursery, supports individual needs. If you would like to discuss a slower start to your child attending their booked nursery attendance pattern, please contact Mrs Alderson.

A timetable of the nursery day is displayed in the nursery drop off area. A balance of independent play and adult directed and led learning, supports children in making progress and learning new knowledge and skills, across the curriculum.

Please visit the nursery class page on the school website for further information about learning adventures in nursery. <https://www.pudseyprimrosehill.co.uk/class-pages/>

Parents/carers are provided with a link to sign up to their child's online learning journal; this is called Tapestry. This enables specific learning adventures recorded by staff to be shared.

Parents/carers can also contribute memorable experiences from home.

Cloakroom

Every child has a name card with a picture to support name recognition. Coat pegs in the cloakroom are shared and labelled with children's names. Lunchboxes for those children who require them are stored on a lunch trolley and there is space for wellington boots under a bench by children's coat pegs. We request a small fabric bag be provided for children's belongings, with all items named. **Carrier bags are not permitted.** We request a change of clothes and items which reflect the weather conditions such as a sun hat, woolly hat, gloves, waterproof coat and trousers etc. Staff support children in finding their belongings and dressing for outdoor play. We request wellies and waterproof clothing all year to support our ethos for learning outdoors each and every day.

Collecting your child

We offer a flexible collection time from 3.15-3.30pm; morning sessions finish at 11.30am. Children are supported by staff individually, as their parent/carer arrives to collect them. Nursery staff bring children outside to the adult collecting them and pass on information about their day. We also recognise that children may be excited to show something inside the nursery to their family. We welcome families into nursery at the start and end of the nursery day when children, or adults wish to.

Before Nursery Childcare

Children booked to attend nursery for before nursery care access this provision in the nursery from 7.30am. A small (optional) breakfast is provided free of charge between 8.00am and 8.15am.

After Nursery Childcare

Children booked to attend nursery for after nursery care access this provision in the nursery. A small snack is provided free of charge at 3.15pm. We recognise the importance of regular eating and children's emotional wellbeing. Staff work closely with children to support transition from the main afternoon nursery session.

Health and Self-Care

One of the prime areas of learning in Early Years is linked to children being aware of their own bodies and looking after themselves.

When children start nursery it is expected that they are able to use a toilet with some independence, unless the child has a medically confirmed need, or disability. Information about a child's self-care needs must be discussed with Mrs Alderson in advance of them attending nursery.

We do of course support children to continue the journey of becoming more independent in managing self-care needs in the toilets. Adults will of course provide support where necessary and we do understand that children may have occasional accidents, resulting in a change of clothes being required. We will work closely with you to ensure your child succeeds in this important area of learning.

Capturing Learning

Adults in nursery support, extend and challenge children through play and by planning next step challenges which support children's development. We capture some of your child's experiences through a secure online profile; we use a provider called Tapestry. We also capture learning over time in paper folders which we share with parents/carers.

We ask parents/carers to play an active part in contributing to their child's profile through observations and achievements captured from home. Further details about the setting up of children's online learning journal (Tapestry) will be provided upon entry to nursery.

Food

We provide a healthy snack (fruit), cow's milk and water for children to eat and drink. We also request children are provided with a named drinking bottle of water to encourage regular hydration. Children can also bring their own fruit snack from home if this is preferred.

For children staying for lunch (provided from home), we request lunch containers are clearly named. We also request that medium to large plastic food bags are not used to wrap food. Children need to be able to attempt to unwrap their own food safely, with adults providing assistance whenever this is required. Adults in nursery sit with children as they eat their lunch. We encourage healthy eating, good table manners and independence. We request support from families by providing a balanced meal including a drink of water, or juice. For further information about food, please see our food policy; a copy is available on our website.

<https://www.pudseyprimrosehill.co.uk/policies/>

Please be aware that we are a nut free school. Please do not provide nuts or products containing nuts. If children have any food allergies, registration documents enable detailed information to

be provided. We also request grapes are sliced in half lengthways; current guidance strongly recommends this safety measure.

Please do not hesitate to speak with a member of staff if you have any questions.

Payments

Parents/carers are provided with a School Money Account for nursery charges when their child starts nursery. We request payments are made in advance however when a child first starts nursery, payments are requested in their first or second week of nursery. The school money account provides parents/carers with information about charges and balances.

Absence

If your child is unable to attend nursery, please let us know by emailing school, or telephoning school: 0113 2574129. The parents tab on the school website provides information about reporting an absence.

Charges for nursery education sessions and childcare sessions continue to apply when children are absent.

<https://www.pudseyprimrosehill.co.uk/lateabsence-procedures/>

Questions or concerns

Please always speak with a member of the nursery team if you have any questions, or concerns. We are here to help. You can also contact Mrs Alderson directly using the e-mail addresses below.

s.alderson@primrosehill.owlcotesmat.org or nurseryinfo@primrosehill.owlcotesmat.org

Thank you